



City of Santa Clara

Building Division
1500 Warburton Ave.
Santa Clara, CA 95050
www.santaclaraca.gov

Building Division: 408-615-2440
Email: Building@santaclaraca.gov

Permit Center: 408-615-2420
Email: PermitCenter@santaclaraca.gov

Automated Inspection Scheduling System: 408-615-2400

REQUEST FOR PERMIT CANCELLATION

This is to verify that I, _____, the property owner, hereby authorize the cancellation of the building application or building permit for the following project as allowed by the Uniform Administrative Code. (Permit cancellation requires building owner's signature)

Project Address: _____

Building Case Number: _____ Date Issued: _____

Reason for Cancellation:

Owner/Applicant Signature

Phone Number

Date

Notes:

1. A permit cannot be cancelled if there is an open Fire Department permit or violation on property.
2. A permit may not be cancelled if construction has started or there have been inspections. A new permit must be opened simultaneously to complete remaining work.

Received by: _____ Approved by: _____

Record entries by: _____